

HUBBARD COMMUNICATIONS OFFICE
Saint Hill Manor, East Grinstead, Sussex

Sthil

HCO POLICY LETTER OF FEBRUARY 24, 1964

S.L.R. Ltd.
TAPE COPYING

In copying tapes, use the following procedure:

- (1) Master. Use only for making copy master and transcriptionist tapes.
- (2) Copy Master. Use only it for copying.
- (3) Transcription Master. For use of typists doing transcription and when transcribed may be reused.

L. RON HUBBARD

LRH:dr:nt
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